



CONEJO VALLEY UNIFIED SCHOOL DISTRICT
Conejo Valley High School (CVUSD Board Room)
1402 E. Janss Road, Thousand Oaks, CA 91362

BOARD OF EDUCATION REGULAR BOARD MEETING
Wednesday, September 4, 2024

MINUTES

1. CLOSED SESSION

A. Comments – Public

President Goldberg announced that there were no public comments request submitted, and the Board convened into Closed Session at 5:00 p.m. where the following items were discussed:

B. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2024040189

C. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2024070007

D. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957

Closed Session ended at 5:50 p.m.

2. OPEN SESSION

A. Call the Meeting to Order

Call to Order: President Goldberg called the meeting to order at 6:00 p.m.

Board Members present: Board President Cindy Goldberg, Board Vice President Lisa Powell, Board Clerk Bill Gorback, Board Trustees Lauren Gill and Karen Sylvester, and Student Board Trustee Aidan Light.

Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Kenneth Loo, Assistant Superintendent, Instructional Services; Dr. Shanna M. Egans, Assistant Superintendent, Student Services; and Shauna Ashmore, Assistant Superintendent, Human Resources.

B. Pledge of Allegiance

C. Announcements from Closed Session and Open Session Procedures

President Goldberg announced that the following items were discussed in Closed Session:

B. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2024040189

Trustee Powell made the motion to approve the Settlement Agreement for Case OAH 2024040189, seconded by Trustee Sylvester. **Motion carried: 5-0.**

C. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2024070007

Trustee Gorback made the motion to approve the Settlement Agreement for Case OAH 2024070007, seconded by Trustee Powell. **Motion carried: 5-0.**

D. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957

Trustee Sylvester made the motion to approve the unpaid suspension of a permanent certificated employee, ID #2235, for one workday to be served on a date this school year to be determined by the Assistant Superintendent of Human Resources, seconded by Trustee Gill. **Motion carried: 5-0.**

D. Approval of the Agenda

Trustee Sylvester made the motion to approve the agenda as submitted, seconded by Trustee Powell. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Light.**

E. Reports from Student Reporters

Century Academy: Anya Rammohan

Conejo Valley High School: Jocelyn “J.J” Jimenez

Newbury Park High School: Shea Grohs

Thousand Oaks High School: Ella Neale

Westlake High School: Brandon Osborn

Students reported on: welcome back to school events and new student orientations, recognition of National Hispanic Heritage Month, National Bullying Prevention Month, Attendance Awareness Month, and High School Voter Education Weeks; student and parent workshops, family engagement efforts, schoolwide spirit activities, Back to School Nights, annual blood drives, club rush days, Homecoming events and activities, fall sports successes and events, theater/drama performances, senior sunrise, student success seminars, and student leadership events.

F. Comments – Public

Trustee Goldberg announced that no public comment requests were submitted.

3. ACTION ITEMS – GENERAL

A. Student Services - Adoption of Resolution #24/25-03: Commitment to Racial Equity in the Conejo Valley Unified School District

Trustee Light made the motion to approve, seconded by Trustee Gorback. Following Board discussion, the Board reached consensus to update the resolution to acknowledge successes to date and reflect what the district is working on. Dr. McLaughlin confirmed that Trustee Light amended his original motion and moved to table Resolution #24/25-03, seconded by Trustee Gorback. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Light.**

B. Student Services – Adoption of Resolution #24/25-04 in Support of National Bullying Prevention Month

Trustee Gorback made the motion to approve, seconded by Trustee Powell. There was no discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Light.**

C. Student Services – Adoption of Resolution #24/25-05 in Support of Unity Day

Trustee Sylvester made the motion to approve, seconded by Trustee Powell. There was no discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Light.**

D. Instructional Services - Adoption of Resolution #24/25-07 in Support of High School Voter Education Weeks

Trustee Gill made the motion to approve, seconded by Trustee Gorback. Board members commented on the importance of students pre-registering to vote. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Light.**

E. Instructional Services - Public Hearing: Resolution #24/25-08 - Pupil Textbook and Instructional Materials

President Goldberg convened the Public Hearing at 6:40 p.m. After stating that no public comment requests were submitted, President Goldberg closed the Public Hearing at 6:40 p.m. There was no Board discussion this agenda item.

F. Instructional Services – Student Rates for CVUSD 6th Grade Outdoor Education Program

Trustee Powell made the motion to approve, seconded by Trustee Light. Board members expressed their pleasure at students returning to Camp Ramah and mentioned that no student will be prohibited from attending because of the fee increase. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Light.**

G. Business Services – Approval of 2023-2024 Unaudited Actual Financial Report

Trustee Sylvester made the motion to approve, seconded by Trustee Powell. Dr. Hayek presented an executive summary on the 2023-2024 Unaudited Actual Financial Report, which

included information on budget cycles and reporting, 2023-24 revenues, expenses, and fund balances, breakdown of other district funds, credit rating update, and a summary of the fiscal challenges ahead. Dr. Hayek responded to questions from Board members regarding the district's forecasted fiscal position at first interim versus 2023-24 year-end, effect of enterprise programs on the general fund if deficient, and how to interpret the information in the SACS report.

4. ACTION ITEMS – CONSENT

Trustee Gorback made the motion to approve the Consent Agenda as submitted, seconded by Trustee Powell. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Light.**

CONSENT AGENDA ITEMS:

- A. Human Resources - Personnel Assignment Orders**
- B. Human Resources - Approval of Ratification of Contract Between the Conejo Valley Unified School District and Stepping Stones Group LLC**
- C. Human Resources - Ratification of Contract Between the Conejo Valley Unified School District and Sunbelt**
- D. Human Resources - Ratification of Contract Between the Conejo Valley Unified School District and Soliant**
- E. Human Resources - Approval of Renewal Contract with Frontline Education**
- F. Human Resources - Ratification of Intern Credential Agreement Between the Conejo Valley Unified School District and California Lutheran University**
- G. Instructional Services - Approval of Renewal Contract - Camp Ramah in California, Inc. - Outdoor School 2024-2025 for 6th Grade Students**
- H. Instructional Services - Approval of Contracts Under \$5,000**
- I. Instructional Services - Approval of Renewal Contract - Mastery Coding**
- J. Instructional Services - Approval of Renewal Contract with Secural Security Corporation – WHS**
- K. Student Services - Approval of Renewal MOU Between the County of Ventura Behavioral Health Department and Conejo Valley Unified School District for Special Education Mental Health Services**
- L. Student Services - Approval of New Contract with Kassco Investments dba The Speech Space**
- M. Student Services - Approval of Renewal Contract with California State University, Northridge**
- N. Student Services – Approval of New Contract with EPOCH Education, Inc.**
- O. Student Services - Approval of Contract for Non-Public School Placement for Student #3-24/25**
- P. Student Services - Approval of New Contract with Karen Hewig dba Ask The School Psych**
- Q. Business Services - Approval of Resolution #24/25-06: Establishing the Gann Appropriations Limit 2024-2025**
- R. Business Services – Ratification of Agreement for Professional Services – Encompass Consultant Group, Inc.**

S. Business Services - MEASURE I and Other Sources - Notices of Completion

T. Business Services - Approval of Amendments to Board Policy 7214 and New Administrative Regulation 7214 - General Obligation Bonds

U. Business Services - Disposal of Surplus and Obsolete Equipment

V. Business Services - Addendum to the Renewal Agreement with Ventura County Office of Education for Special Education Transportation

W. Business Services - Approval of Purchase Order Report (POs exceeding \$5,000)

5. INFORMATION/DISCUSSION ITEMS – GENERAL

A. Instructional Services - Discussion of Board Policy 5131.8 - Mobile Communication Devices

President Goldberg stated that there were eight (8) public comment requests submitted, and each speaker received three (3) minutes to speak. Mr. Loo provided background on the Board's request to review and discuss this Board Policy, the original adoption, and the requirements of new California law (AB 3216) requiring districts to develop a policy to limit or ban the use of cell phones on campus. Board members discussed the need for parent and student education, impact on academic achievement, the need to differentiate the policy based on age/grade level, best practices and equity issues, the importance of policy consistency and enforcement, stakeholder input and perspective, and a possible administrative regulation to codify discipline. District staff will collect stakeholder input and report back to the Board at a future meeting.

B. Instructional Services - Discussion of Board Policy and Administrative Regulation 6158 - Independent Study

Mr. Loo stated that the proposed amendments reflect new California law changing the number of days considered for short and long-term Independent Study and adds the requirement for a signed master agreement if Independent Study is provided for 15 days or less, among other minor changes. Mr. Loo responded to questions from Board members regarding the expectation of higher caseloads due to the revisions and the rationale on the requirements for Independent Study PE.

C. Student Services - Discussion of Board Policy and Administrative Regulation 6173 - Education for Homeless Children

Dr. Egans stated that the proposed amendments reflect new law AB 408, which mandates that districts updated policies related to the homeless education program at least once every three years, includes language changes to reflect more common terminology for students experiencing homelessness, and clarifies factors to consider when determining the best interest of the student in enrollment decisions, among other minor changes. Dr. Egans responded to questions from Board members regarding differentiation for homework requirements and the mixed use of student-centered language in the Board Policy and Administrative Regulation.

D. Student Services - Discussion of Board Policy and Administrative Regulation 6175 – Migrant Education Program

Dr. Egans stated that the proposed amendments reflect language changes to student-centered language, provides clear parameters for school enrollment, and provides direction on services and expectations of the Local Educational Agency (LEA). There was no Board discussion on this agenda item.

E. Board of Education - Discussion of Board Bylaw 9220 and New Exhibit 9220 - Governing Board Elections

Dr. McLaughlin stated that the proposed amendments are Gamut updates addressing the redistricting process, and the new exhibits provide a list of offenses or convictions that make a person ineligible to be a school board member. There was no Board discussion on this agenda item.

F. Board of Education - Discussion of Board Bylaw 9223 - Filling Vacancies

Dr. McLaughlin stated that the proposed amendments are Gamut updates addressing the process for filling vacancies through appointment rather than special election. Dr. McLaughlin responded to a Board member's question regarding a change in the timeline for filling a vacancy by special election rather than by provisional appointment.

G. Human Resources - Discussion of Board Policy and Administrative Regulation 4030 - Nondiscrimination in Employment

Mrs. Ashmore stated that the proposed amendments are Gamut updates reflecting updated federal regulations, including new Title IX regulations regarding discrimination on the basis of sex and sex-based harassment, the requirement to follow Title IX grievance procedures when investigating and resolving complaints, changes to the complaint reporting timeline, and the requirement for specified training related to sex discrimination for all district employees. Mrs. Ashmore responded to a Board member's question regarding the definition of one workday in relation to the complaint reporting requirement.

H. District Advisory Committee/Council (DAC) Handbook

Mr. Loo and Dr. McLaughlin provided background on the Board's request for additional clarification to be provided to the district's advisory councils and committees regarding their scope of work. Board members discussed the value of the district's advisory councils/committees, the importance of the Quick Reference section on page 4, and revisions to the draft handbook related to clarification on advocacy versus advisory, expressing personal views, serial meetings, Brown Act versus Greene Act requirements, handbook rollout and implementation, and the reporting of key takeaways for each DAC.

The Board reached consensus to direct staff to make various amendments to the DAC Handbook as requested during Board discussion, and to bring back the amended DAC Handbook for approval at the next Board meeting as an Action Item rather than as an Information Item.

I. Comments - Board of Education

Board members provided comments.

J. Comments – Superintendent

Dr. McLaughlin provided comments.

6. ADJOURNMENT

A. Future Board Topics / Activities

Board members added the following topics for discussion at a future Board meeting:

- Equity Resolution Update
- Continuation of Cell Phone Discussion After Stakeholder Feedback

B. Adjournment

President Goldberg adjourned the Open Session at 9:20 p.m. The next regularly scheduled Board meeting will be Wednesday, September 18, 2024, 5:00 p.m. Closed Session; 6:00 p.m. Open Session, at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

September 18, 2024



Date

Board Clerk

September 18, 2024



Date

Superintendent

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<https://www.conejousd.org/domain/122>